



CIM Programs



Program Migration

Programs of Study Tables are moving from Academic Catalog to CIM Programs

In Academic Catalog

In CIM Programs

Accountancy

Head Of The Department : Jon Davis
 Department Office : 360 Wohlers Hall, 1206 South Sixth, Champaign, (217) 333-0857
 Department Website : www.business.illinois.edu/accountancy

Overview **Courses**

For the Degree of Bachelor of Science in Accountancy

Organizations are a nexus of contracts, implicit and explicit, among resource owners who contract with each other to the benefit of all. In most complex organizations, these contracts specify who has the knowledge, and thus the rights, to make decisions about the use and control of contracted resources. The effectiveness and efficiency of decisions regarding initiation, monitoring of organizations' contracts depend on the quantity and quality of information. The accountant assists in the development, accumulation, evaluation, and dissemination of the information necessary for contracting parties to make effective and efficient contracting decisions. Organizations, in

Minimum requirements in the major for the Bachelor of Science Degree in Accountancy are:

ACCY 301	Atg Measurement & Disclosure	3
ACCY 302	Decision Making for Atg	3
ACCY 303	Atg Institutions and Reg	3
ACCY 304	Accounting Control Systems	3
ACCY 312	Principles of Taxation	3
ACCY 405	Assurance and Attestation	3

Statement for Programs of Study Catalog

Statement for Programs of Study Catalog

ACCY 301	Atg Measurement & Disclosure	3
ACCY 302	Decision Making for Atg	3
ACCY 303	Atg Institutions and Reg	3
ACCY 304	Accounting Control Systems	3
ACCY 312	Principles of Taxation	3
ACCY 405 or ACCY 415	Assurance and Attestation Auditing Stds and Practice	3
Select one of the following:		3
ACCY 410	Advanced Financial Reporting	
ACCY 451	Advanced Income Tax Problems	
Total Hours		21

Accountancy courses (both required and elective) to be applied toward the 124-hour requirement for the Bachelor of Science Degree in Accountancy (II) may be courses ACCY 415. Both courses

Text is not migrated

Tables are migrated

CIM Program edits appear in the administrative view of the Academic Catalog: nextcourses.illinois.edu/courseadmin/ as soon as it is edited in CIM Programs. They will not appear in the public view until they are approved.



Propose New Program

- OR -

Click on **Propose New Program** to open the electronic form in a new window.

Choose proposal type first. The fields are interactive and based on the proposal type.

This proposal is for a:

- Concentration (ex. Dietetics)
- Degree (ex. BS, MS)
- Joint Program (ex. Master of Public Health & PhD. in Community Health)
- Major (ex. Special Education)
- Minor (ex. European Union Studies)

A new **major requires** that the degree has been proposed/saved. Enter the corresponding degree (BS, MS etc.).

Proposal Title

The Official Program Name is **REQUIRED**. If it is not entered before saving – the record title will be blank. **Official Program Name format is listed on next page.**

Official Program Name

100 characters remaining

Banner/Codebook Name

Corresponding Degree

Effective Catalog Term

Sponsor College

Sponsor Department

Academic Level

Undergraduate

A new **concentration requires** that a major has been proposed/saved. Choose the corresponding program (Degree + Major) for a concentration. A concentration can be connected to more than one program.

Corresponding Program(s):

Corresponding Program(s)	
<input type="text" value="Select..."/>	



Propose New Program- Official Program Name

The Official Program Name for a new proposal is entered in the Title field of the Search box when the new program is saved.

Standardized Formatting is used for ease in searching.

New Proposal

Proposal Type

This proposal is for a:

Concentration (ex. Dietetics) Degree (ex. BS, MS) Joint Program (ex. Master of Public Health & PhD. in Community Health)

Major (ex. Special Education) Minor (ex. European Union Studies)

Official Program Name 

100 characters remaining

- OR -

Program Code	Title	Workflow	Status
	Super Library - user name change		Edited
	Accountancy - MAS		Added
	Food Science - MS, CONC		Added
	Business and Public Policy - CONC, GR		Added
	Special Education - MEd	Program Manager	Edited
	Official Program Joint Program	Program Manager	Edited
	Bachelor of Science - BS		Edited

Official Program Name Formatting Schema

Degree: Degree abbreviation: Name

Examples: (BS: Bachelor of Science) OR (MANSC: Master of Animal Sciences)

Major: Name: Degree abbreviation

Examples: (African American Studies: BA) OR (Educational Psychology: PhD)

Concentration: Name of Concentration – CONC, Major or Degree or Level (major dependent concentration or floating)

Examples: (Family Studies – CONC, Human Development and Family Studies: BS) OR (Computational Science and Engineering – CONC, GR)

Minor: Name – Minor, Level

Examples: (Natural Resource Conservation – Minor, UG) OR (Gender Relations in International Development – Minor, GR)

Joint Program: JP: (Program Name or Degree abbreviation) and (Program Name or Degree abbreviation)

Examples: (JP – MBA and MARCH) OR (JP – Library and Information Science: MS and History: MA) OR (JP – Aerospace Engineering: BS and Aerospace Engineering: MS)



Maneuvering in the CIM

Program Description and Justification

Provide a **brief** description and justification of the program, including highlights of the program objectives, and the careers, occupations, or further educational opportunities for which the program will prepare graduates, when appropriate. Attach files as necessary.

Attach File
No red box = not required
More than one file can be uploaded/attached

Large empty text area for program description and justification, outlined in red to indicate it is required.

Red outline: the field is required.

Boxes will expand

Attach Program Description File(s)

Attach File

Uploaded Files:
Files To Be Uploaded:

Is This a Teacher Certification Program?
 Yes No

Radio Buttons: Choice is **required**. Defaults to most common answer.

Use the green **+** to add more lines for multiple choices.
Red **x** removes the row.

Is this program interdisciplinary?
 Yes No

Corresponding Program(s):

Corresponding Program(s)	
Bachelor of Science in Computer Engineering	+ x
Select...	x

Effective Catalog Term: Select...

Sponsor College: Information Sciences, School of

Sponsor Department: Select Sponsor Department...
Select Sponsor Department...
Information Sciences

Academic Level: None

Graduate
 Professional

CIP Code: Find...

Drop down boxes used to pick from a list.

CIP Code is a look-up field. Use the Find... to choose the correct code. Not required for every program type.



Program Status and Workflow

Search - OR - Propose New Program Quick Searches...

Program Code	Title	Workflow	Status
10KSC071MAS	MAS:Accountancy -UIUC	Program Manager	Edited
1098	Cinema Studies	KT Courses Committee	Edited
10KL5319BS	BS: ALSE: Agr Sci Educ - UIUC	KL Dean	Edited
10KL0176NONE	Agricultural and Consumer Economics		Edited
10KV1292BALA	German Culture and Literature		Deactivated
			Edited
			Deactivated
	Accounting Science (M.A.S.) in Accountancy		Added
	For the Degree of Bachelor of Arts in Liberal Arts and Sciences Major in Econometrics and		Added
10KS8127NONE	M.A. in African Studies and M.S. in Library and Information Science		
1008	African American Studies		
4087	Interdisciplinary Minor in African American Studies		
1098	Undergraduate minor in Cinema Studies		
10KN0094BS	Bachelor of Science in Early Childhood Education		

Shred Proposal **New Proposal** Edit Program
Changes saved but not submitted Preview Workflow

Sort by clicking on the headers.
Find where programs are at in workflow.

Edited = In workflow, not fully approved.

Deactivated = Proposal in phase down.

Added = New Proposal.

Blank = Program is approved, not in workflow, available for editing.

Special Case – Find a saved program that has not been submitted. Sort on Status.
Status = Active, No title or program code

* Search - OR - Propose New Program Quick Searches...

Program Code	Title	Workflow	Status
5647	New Media Concentration		Added
			Added

Shred Proposal **New Proposal** Edit Program
Changes saved but not submitted Preview Workflow

Viewing: ▾
Last edit: 07/16/18 5:21 pm

Proposal Type

This proposal is for a: Minor (ex. European Union Studies)

Proposal Title: New Proposal to Establish a Minor in CIM Programs

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Edit Program

Deactivate Program

Edit Program

[Preview Workflow](#)

Edit Program: Find program in the CIM and click on the Edit Program button.

Viewing: **10KS0281LLM : LLM:Law -UIUC**

Last approved: 11/28/17 12:36 pm

Last edit: 11/28/17 12:36 pm

Proposal Type

History

- 1. Nov 28, 2017 by Test Account (uiuc)

Changes saved but not submitted

Viewing: **10KS0281LLM : LLM:Law -UIUC**

Last approved: 11/28/17 12:36 pm

Last edit: 07/16/18 11:29 am

Green indicates an edit.

Proposal Type

This proposal is for a: Major (ex. Special Education)

Proposal Title: **Change coursework for the Master of Laws** ~~migration-edit~~

Red strike-through is created when text is removed.

Is this program: No

Greyed boxes indicate admin fields not editable.

Banner/Codebook Name

BS: Test Degree

Program Code:

35 characters remaining

At the end of the form: Choose Save Changes – to view work and red/green mark-up OR Start Workflow to start the approval process. Cancel will remove any work since last saved.



Deactivating or Shredding

Deactivate Program

Available when Program status at rest (blank)
Puts program in PHASE DOWN

**Deactivate a Program
Requires catalog term for
phase down and justification.**

Deactivating: **10KS1136MFA**

Department: N
College: Liberal Arts & Sciences
Program type: Major (ex. Degree Special Education)
Program name: Master of Fine Arts in Creative Writing

Proposed Catalog Year:

Justification for this request:

10KS1136MFA	Master of Fine Arts in Creative Writing
10KS1144CAS	Certificate of Advanced Study Curriculum and Instruction
10KS4043MS	Master of Science in Recreation, Sport and Tourism

[Preview Workflow](#)

Viewing: **10KS1136MFA : Master of Fine Arts in Creative Writing**

Last approved: 11/28/17 11:58 am
Last edit: 11/28/17 11:58 am

History

- Nov 27, 2017 by dmig-knesbett
- Nov 28, 2017 by

Help! Changed our minds SHRED!

Shred Proposal

Contact fms-catalog@Illinois.edu to Shred a program.
Not available to Users.
Only available for unapproved programs.



Program History

Deactivate Program

Viewing: **10KS1144CAS : CAS: Curriculum & Instr
- UIUC**

Last approved: 11/28/17 11:59 am

Last edit: 11/28/17 11:59 am

Proposal Type

This proposal is for a: Major (ex. Special Education)

Proposal Title migration edit

Is this program an online version of an existing program? No

Catalog Page Name Certificate of Advanced Study Curriculum and Instruction

Edit Program

[Preview Workflow](#)

History

1. Nov 28, 2017 by Test Account (uiuc)

The **History** of the program will be accessible in the CIM. If you click on the date/name area in the history, you will see the red/green mark-up of the prior changes.

History View

Viewing: **10KS1144CAS : CAS: Curriculum & Instr
- UIUC**

Proposal Type

This proposal is for a: Major (ex. Special Education)

Proposal Title **migration edit**

Is this program an online version of an existing program? **No**

Catalog Page Name Certificate of Advanced Study Curriculum and Instruction

History

1. **Nov 28, 2017** by **Test Account (uiuc)**

Once the program has gone through the entire approval process it will be considered "at rest" in the CIM and will be available for edit again. Status in Search bar is Blank, History will be viewable.

Program Code	Title	Workflow	Status
10KS1136MFA	Master of Fine Arts in Creative Writing		
10KS1144CAS	Certificate of Advanced Study Curriculum and Instruction		



The Ecosystem: The relationships between courses, programs, and other systems that are displayed as links in the record section of the CIM courses and CIM programs

In CIM Courses

In CIM Programs

Viewing: **MATH 220 : Calculus**

Catalog Pages referencing this course

- [Aerospace Engineering](#)
- [Agr & Consumer Economics \(ACE\)](#)
- [Agricultural Education](#)
- [Agricultural Engineering Concentration](#)
- [Agricultural and Biological Eng \(ABE\)](#)
- [Agricultural and Biological Engineering](#)
- [Agricultural and Biological Engineering](#)
- [Agricultural and Biological Engineering](#)
- [Agricultural and Consumer Economics](#)

Programs referencing this course

- [: For the Degree of Bachelor of Arts in Liberal Arts and Sciences Major in Econometrics and Quantitative Economics](#)

Other courses referencing this course

In The Catalog Description:

- [BIOL 441 : ECOLOGY LAB](#)
- [BIOL 442 : CONSERVATION BIOLOGY](#)

As A Banner Prerequisite:

- [BIOL 441 : ECOLOGY LAB](#)
- [BIOL 444 : FIELD ECOLOGY](#)

Viewing: **10KN0094BS : Bachelor of Science in Early Childhood Education**

Last approved: 11/28/17 11:56 am

Last edit: 11/28/17 11:56 am

Catalog Pages Using this Program

- [Early Childhood Education](#)

The Ecosystem appears in the grey box under the title of the course or the program in the CIM.



CIM Program Views

CIM Program Management View

Available to All Users

URL: <https://nextcourses.illinois.edu/programadmin/>

Program Management Help

Search, edit, add, and deactivate programs.
Use an asterisk (*) in the search box as a wild card. For example, MATH* will find everything that starts with "MATH", *MATH everything that ends with "MATH", and *MATH* everything that contains "MATH". The system searches the Program Code, Title, Workflow step and CIM Status.
Quick Searches provides a list of predefined search categories to use.

- OR -

Program Code	Title	Workflow	Status
10KL5319BS	BS: ALSE: Agr Sci Educ - UIUC		Edited
10KM0071BS	Bachelor of Science in Accountancy		
10KN0094BS	Bachelor of Science in Early Childhood Education		
10KP0106BS	Bachelor of Science in Civil Engineering		
10KP0109BS	Bachelor of Science in Computer Engineering		
10KS0071MAS	Master of Accounting Science in Accountancy		
10KS0106MS	Master of Science in Civil Engineering		

Viewing: **10KS0071MAS : MAS:Accountancy -UIUC**

Last approved: 11/28/17 11:26 am
Last edit: 11/28/17 11:26 am

Catalog Pages Using this Program
[Art Crafts](#)

Proposal Type

History

- Nov 28, 2017 by Test Account (uiuc)
- Nov 28, 2017 by Test Account (uiuc)

Approval Queue

Approvers Only

URL: <https://nextcourses.illinois.edu/courseleaf/approve/>

COURSELEAF Help User: Test Account

Pages Pending Approval Your Role: Program Manager

PAGE	USER
/programadmin/20: 10KN0094BS: Bachelor of Science in Early Childhood Education	Test Account
/programadmin/38: 10KS0071MAS: MAS:Accountancy -UIUC	Test Account

Page Info | [Workflow Status](#) | [Attached Files](#) | [Revision History](#)

Title: 10KS0071MAS: MAS:Accountancy -UIUC
Last Update: Jul 13, 2018 10:14am
Template: cim
Page Authors: any
Workflow:
College: KM
Department:

PAGE REVIEW | View Changes By: All Changes

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Program Change Request

Date Submitted: 07/13/18 10:14 am

Viewing: **10KS0071MAS : MAS:Accountancy -UIUC**

In Workflow

- Program Manager



CIM Program Management View

All Users can see Program Management View to:

1. View Programs & Program List
2. Search Programs
3. Propose Programs
4. See Workflow Status
5. Edit Programs
6. Preview Workflow
7. View History
8. Program Ecosystem
9. Deactivate Programs

2. Search Programs

- Enter search terms in BOX
- Use asterisks

3. Propose New Program Opens LIVE form in a new window.

4. Workflow Status

Program Management Help

Search, edit, add, and deactivate programs.
Use an asterisk (*) in the search box as a wild card. For example, MATH* will find everything that starts with "MATH", *MATH everything that ends with "MATH", and *MATH* everything that contains "MATH". The system searches the Program Code, Title, Workflow step and CIM Status.
Quick Searches provides a list of predefined search categories to use.

Search - OR - Propose New Program Quick Searches...

Program Code	Title	Workflow	Status
10KL5319BS	BS: ALSE: Agr Sci Educ - UIUC		Edited
10KM0071BS	Bachelor of Science in Accountancy		
10KN0094BS	Bachelor of Science in Early Childhood Education		
10KP0106BS	Bachelor of Science in Civil Engineering		
10KP0109BS	Bachelor of Science in Computer Engineering		
10KS0071MAS	Master of Accounting Science in Accountancy		
10KS0106MS	Master of Science in Civil Engineering		

Deactivate Program Edit Program Preview Workflow

Viewing: **10KS0071MAS : MAS:Accountancy -UIUC**

Last approved: 11/28/17 11:26 am
Last edit: 11/28/17 11:26 am

Catalog Pages
Using this Program
[Art Crafts](#)

History

1. Nov 28, 2017 by Test Account (uuc)
2. Nov 28, 2017 by Test Account (uuc)

Proposal Type

1. View Program highlight record in Program List to see below

9. Deactivate Program

5. Edit Program

6. Preview Workflow

8. Program Ecosystem
Links to Catalog Pages with this program.

7. View History



Starting and Viewing Workflow

Save Changes Start Workflow Cancel

Save Changes: If you are waiting for more information, you can Save your work and come back to it. **Keep track of these.** To Find **SAVED** programs use the Column Headers to sort.

These action buttons are at the end of the OPEN/LIVE program form in both Propose New Program and Edit Program

Cancel: If you use this, you will lose all of your work.

Orange indicates current workflow approval step
Green indicates completed steps

Use **Save Changes** to **Preview Workflow** before starting workflow.

Workflow	Status
	Added
od Science Concentrati	Added
	Added
ces Major in Econometrics anc	Added

Date Submitted: 07/10/18 4:03 pm

Viewing: **1098 : Cinema Studies**

Last approved: 11/28/17 11:52 am

Last edit: 07/10/18 4:09 pm

Changes proposed by: uiucuser

Catalog Pages
Using this
Program
Cinema Studies

Proposal Type
This proposal is for a:
Minor (ex. European Union Studies)

Proposal Title **We want to add another course to the graduate minor- Cinema Studies migration-update**

Is this program an online version of an existing program? No

In Workflow

1. Program Manager
2. 1436 Head
3. KT Courses Committee Chair
4. KT Dean
5. University Librarian
6. Grad_College
7. Provost
8. Senate EPC Chair
9. Senate Consent
10. U Senate Conf
11. Board of Trustees
12. IBHE
13. Catalog Editor

Approval Path

1. 07/10/18 4:08 pm Test Account (uiuc): Approved for Program

See who submitted the program to workflow along with date/time.

Click on any step in workflow to generate an email to those assigned to that step.

The **Approval Path** has specific details of the approval.

Studios

COURSELEAF

Help User: Test Account

Preview Workflow

Note: The actual workflow may vary based on data within the proposal itself, such as field selection fields have been modified, and other items. This workflow preview represents the workflow based on current state of the proposal.

Proposal Key: 15

Workflow: standard

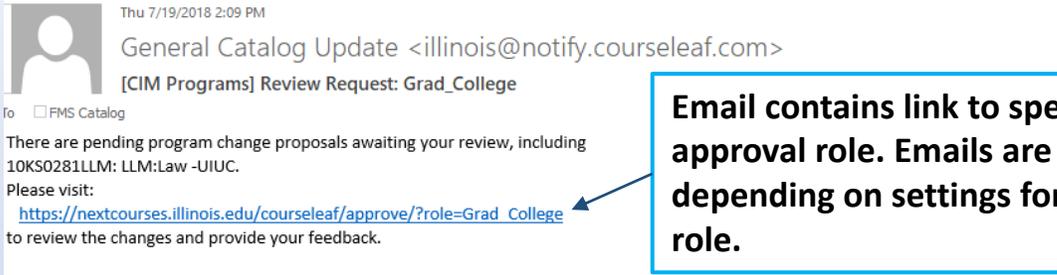
- **Program Manager**
Email: kmartens@illinois.edu
Members:
 - o Kathy Martensen (kmartens)
 - o Deb Forgacs (dforgacs)
- **1303 Head**
Email: amyelli@illinois.edu
Members:
 - o Amy Elli (amyelli)
 - o Ronald Bailey (rwbailey)
- **KV Dean**
Email: las-catalog@illinois.edu
Members:
 - o Amy Elli (amyelli)
- **University Librarian**
Email: All Members
Members:
 - o Kelly Trei (ktrei2) - ktrei2@illinois.edu



Approval Queue

One Approval Queue for both CIM Programs and CIM Courses.

URL: <https://nextcourses.illinois.edu/courseleaf/approve/>



Email contains link to specific approval role. Emails are sent depending on settings for the role.

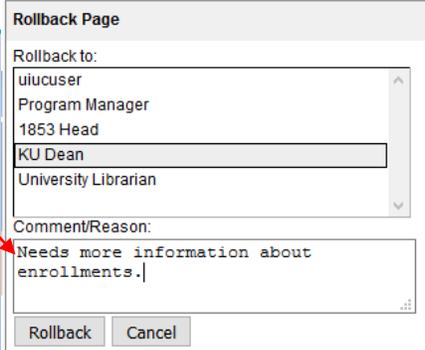
Click on (highlight) program to view below

Roles are listed here. Use drop down to find specific role.

Rollback:  with detailed and explicit comments for the program record.

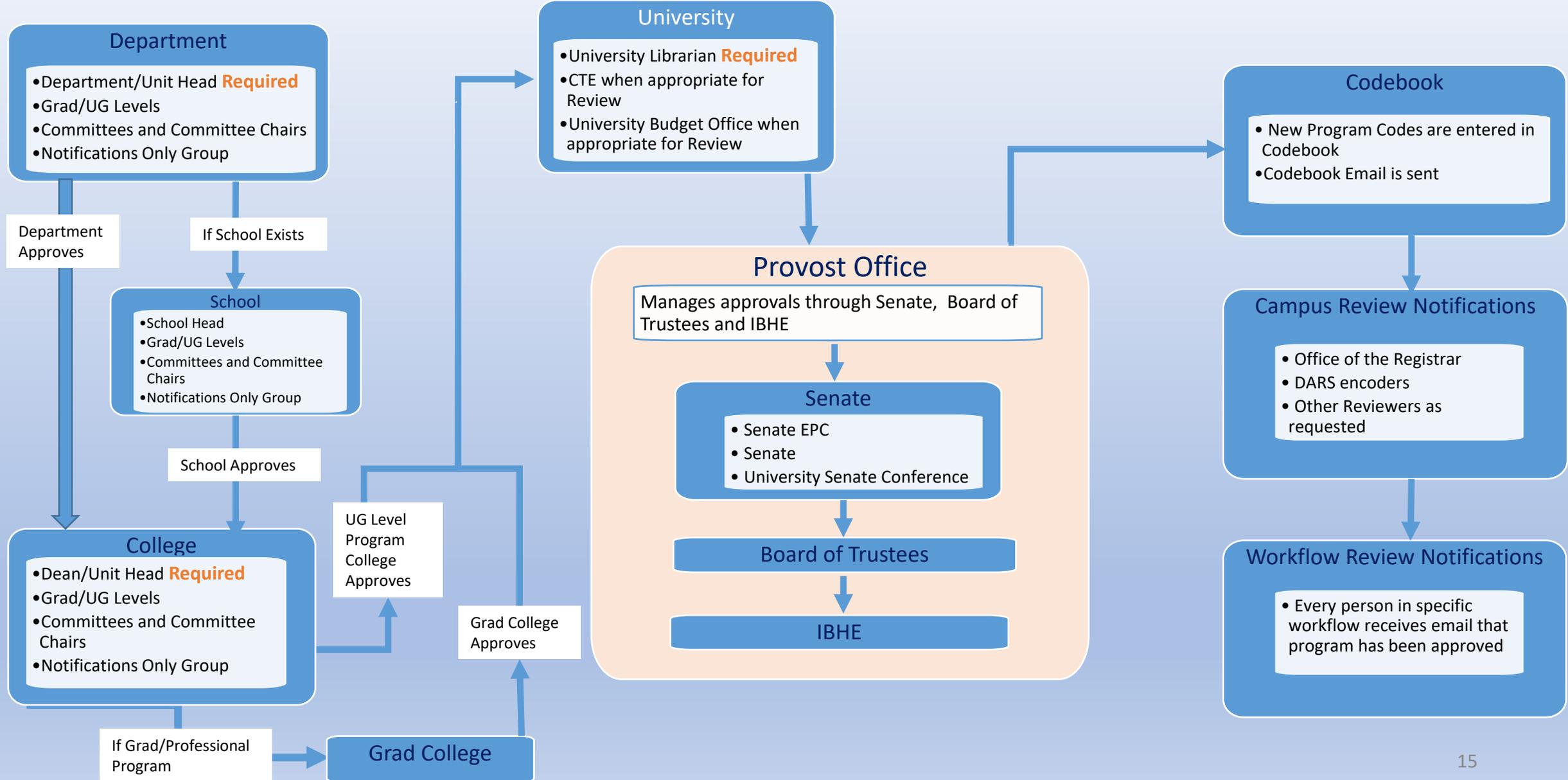
Approve:  Moves the proposal on to next level approval step.

Edit:  Approvers can edit the proposal. Use edits for typos or consensus changes.



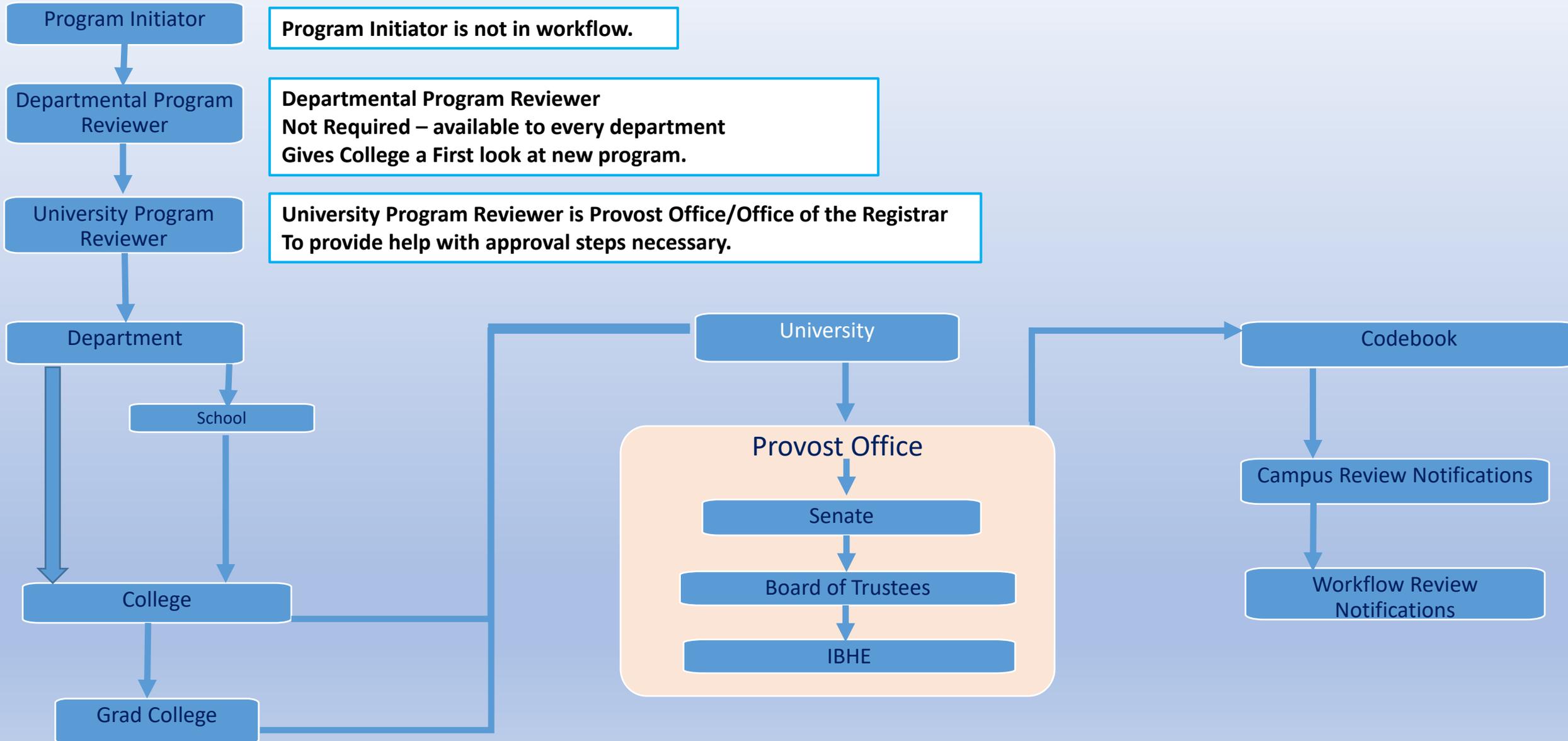


CIM Program Workflow Detailed





CIM Program Workflow Overview





Users:

- All CourseLeaf users can access Program Management View of CIM Programs (and Course Management View of CIM Courses)
- Can make comments in Program Management View

Reviewers:

- Have User Access Plus:
- No Action required
- Will receive email notifications when program is completely approved
- Can receive emails for a specific role in workflow

Approvers:

- Reviewer Access Plus:
- **Action Required**
- Access to Approval Queue
- **Understands** Rollback, Edit, Approve
- **Required** at Department/Unit Head and College/Grad College level
- At least one person in Approver Role receives an email.

Department Program Reviewers:

- Approver Access Plus
- Access to new programs before departmental review
- Not a required role



Provost Office

kmartens@illinois.edu

Kathy Martensen

217.244.1691

Office of the Registrar

fms-catalog@illinois.edu

Deb Forgacs

217.265.9838

General Questions:

Start in the Office of the Registrar fms-catalog@illinois.edu

Policy Questions:

The Provost Office advises on policy and approvals kmartens@illinois.edu.

New Subject, Department or College Change:

A New or Revised change to Subjects, Departments and Colleges still requires a memo be sent to Kathy Martensen kmartens@illinois.edu.

Upon approval the Office of the Registrar will create the new record in the Academic Catalog, CIM and Course Explorer.

Spelling Errors:

Small changes like a spelling error do not need to go through workflow. Contact Office of the Registrar at fms-catalog@illinois.edu to make the change and bypass workflow.