**CI XXX: Title**

Fall 2020

**Credits:** 2 Hours

**Meeting Time:** Tuesdays 9:00-10:50 p.m.

**Location:** TBD

**Instructor:** Name

Office: 2 Education Building

Email:

Phone:

Office Hours: TBD

**Overview**

This is the description of the course which should include:

* Introduction to the subject matter, what the course is about
* How the course fits in the college or department curriculum
* Why students would want to learn the material
* Format of the course

**Learning Objectives**

These are the overall course goals or objectives: 3-5 major objectives you expect all students to strive for.

**Prerequisites**

List the courses students should have successfully completed or the knowledge students are expected to have.

**Learning Resources**

* Textbooks and other required materials
* Supplemental readings, etc.
* Campus resources—tutoring, writing, counseling, etc.
* Hints for how to study, take notes, etc.

**Assignments/Exams**

List assignments and points/percentages for each assignment. Must align with the grading rubric and topical outline.

**Grading**

|  |  |
| --- | --- |
| Weekly assignments | 50 points |
| Reflection prompts | 10 points |
| Final exam | 40 points |
| *Total* | *100 points*  |

Letter grades will be assigned based on the percentage of total points earned for the course.

|  |  |
| --- | --- |
| % | Grade |
| 94-100 |  A |
| 90-93 | A- |
| 87-89 | B+ |
| 84-86 |  B |
| 80-83 |  B- |
| 77-79 | C+ |
| 74-76 |  C |
| 70-73 |  C- |
| 67-69 | D+ |
| 64-66 |  D |
| 60-63 |  D- |
| 0-59 |  F |

**Course Policies**

* late assignments
* make-up exams
* attendance
* participation
* important dates such as drop dates, final exam date, etc.

**Contacting the Instructor**

The best way for students to reach me is via email. I will typically respond to student emails within 24 - 48 hours.

OR

If you have course-related questions, please post on the "Ask Questions" forum on the MOODLE course website. I will typically answer your questions within 24 - 48 hours. If you have questions that are personal in nature, please email me. I will get back to you within 24 - 48 hours.

AND/OR

You could also meet with me during my office hours if you have questions or concerns. I will hold office hours every Monday from 7:00 – 8:00 pm. If you cannot make it during my office hours, please email me with your questions. I will respond within 24 - 48 hours.

**Equal Opportunity and Access**

To obtain disability-related academic adjustments and/or auxiliary aids, students with disabilities must contact the course instructor and the Disability Resources and Educational Services (DRES) as soon as possible. To contact DRES you may visit 1207 S. Oak St., Champaign, call 333-4603 (V/TDD), or e-mail a message to disability@uiuc.edu.

To ensure that disability-related concerns are properly addressed from the beginning, students with disabilities who require assistance to participate in this class are asked to see the instructor as soon as possible.

If you need accommodations for any sort of disability, please contact me.

**Wellness**

Significant stress, mood changes, excessive worry, substance/alcohol misuse or interferences in eating or sleep can have an impact on academic performance, social development, and emotional wellbeing. The University of Illinois offers a variety of confidential services including individual and group counseling, crisis intervention, psychiatric services, and specialized screenings which are covered through the Student Health Fee. If you or someone you know experiences any of the above mental health concerns above, it is strongly encouraged to contact or visit any of the University’s resources provided below. Getting help is a smart and courageous thing to do – for yourself and for those who care about you.

Counseling Center (217) 333-3704

McKinley Health Center (217) 333-2700

National Suicide Prevention Lifeline (800) 273-8255

Rosecrance Crisis Line (217) 359-4141 (available 24/7, 365 days a year)

Anonymous Suicide Incident Referral Form: <http://www.counselingcenter.illinois.edu/counseling/counseling-center-policies/suicide-intervention-policy>

**Academic Integrity**

The Illinois Student Code should also be considered as a part of this syllabus. You should pay particular attention to Article 1, Part 4: Academic Integrity. Read the Code at the following URL: <https://studentcode.illinois.edu/>.

Academic dishonesty will result in a failing grade. Every student is expected to review and abide by the Academic Integrity Policy: <https://studentcode.illinois.edu/>. Please note, you are responsible for reading this policy. Ignorance is not an excuse for any academic dishonesty.

# Emergency Planning

Plan for emergency situations by reviewing the important material found at <http://police.illinois.edu/emergency-preparedness/>.  The more prepared you are, the safer you will be.

**Tentative Schedule**

|  |  |
| --- | --- |
| **Week** | **Topics** |
| 01 | **Topic(s):****Reading(s):** |
| 02 | **Topic(s):****Reading(s):****Assignment(s):** |
| 03 | **Topic(s):****Reading(s):****Assignment(s):** |
| 04 | **Topic(s):****Reading(s):****Assignment(s):** |
| 05 | **Topic(s):****Reading(s):****Assignment(s):** |
| 06 | **Topic(s):****Reading(s):****Assignment(s):** |
| 07 | **Topic(s):****Reading(s):****Assignment(s):** |
| 08 | **Final exam** |