



Planning Guidance for AY 21-22

<p>Instruction</p>	<p>While units, in consultation with faculty, will determine the appropriate modality for each course, the general expectation is that courses will be offered in-person. Courses with an enrollment of fewer than 200 students should plan for in-person instruction. Even with reduced classroom density, campus has the classroom space to accommodate in-person classes.</p> <p>In some cases, units may choose a hybrid format to meet course objectives. For example, classes and lectures with more than 200 students may utilize recorded lectures and small in-person discussion groups. However, not every course must accommodate remote students. Additional updates will be provided when courses with an enrollment greater than 200 students can return to fully in-person instruction.</p> <p>If a unit believes the most appropriate modality for a course should be fully on-line, the relevant faculty member needs to present a proposal to the UEO requesting a long-term change in course delivery. Courses that were traditionally delivered online prior to the pandemic may remain in an online delivery model.</p> <p>Faculty instructors are expected to have in-person office hours and advising options; however, this does not preclude a faculty or staff member from accommodating a student’s request for virtual advising or consultation.</p> <p>Accommodations for an individual instructional faculty member based on health conditions are available through the Office of Access and Equity; arrangements based on other factors require approval by the Unit Executive Officer, in consultation with IHR.</p>
<p>Research</p>	<p>Research, including human subject research, is expected to continue in accordance with all research and COVID-19 safety protocols currently in place. As new guidance emerges from the CDC, IDPH and/or CUPHD, laboratory and research safety plans should be appropriately updated and submitted to the UEO for approval. DRS is available for consultation at drs@illinois.edu or (217) 333-2755.</p>
<p>Direct student services such as advising, counseling, University Library, housing and student life</p>	<p>Many of these services have been conducted in-person in AY20-21. The expectation is that all offices will be staffed and open for in-person meetings and delivery of services at the start of AY21-22, while assessing the ability and means to provide some virtual options for students who may prefer that method of delivery, and accommodating students and staff whose documented conditions put them at greater risk.</p>

	<p>Accommodations for an individual employee based on their own health conditions are available through the Office of Access and Equity. Units retain the ability to consider and approve remote working arrangements in consultation with IHR, where operational needs allow. Staff remote work arrangements (unrelated to an ADA accommodation) that will occur in AY21-22 will need to be approved through the submission of a new telecommuting agreement. Illinois Human Resources will provide additional guidance prior to the beginning of AY 21-22.</p>
<p>Administrative services such as business operations, IT, HR, scheduling and other operations</p>	<p>High quality, professional services are expected to be provided to meet campus needs promptly and efficiently. Units will determine if some of the work (positions) can effectively be performed in a full or partially remote fashion. Experience has shown that we can make greater use of remote work, which, in turn, gives us the opportunity to improve space utilization and make progress on our sustainability goals. Staff remote work arrangements (unrelated to an ADA accommodation) that will occur in AY21-22 will need to be approved through the submission of a new telecommuting agreement. Illinois Human Resources will provide additional guidance prior to the beginning of AY 21-22. Accommodations for an individual employee based on their own health conditions are available through the Office of Access and Equity.</p>